



# AGENDA

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| For a meeting of the   |
| <b>RESOURCES DEVELOPMENT AND SCRUTINY PANEL</b>                          |
| to be held on  |
| <b>THURSDAY, 24 NOVEMBER 2005</b>  |
| at   |
| <b>2.30 PM</b>   |
| in   |
| <b>COMMITTEE ROOM 1, COUNCIL OFFICES, ST. PETER'S HILL,<br/>GRANTHAM</b> |
| Duncan Kerr, Chief Executive   |

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|---------------------------|--|
| Panel Members:            | Councillor Robert Conboy, Councillor Dorrien Dexter, Councillor Brian Fines, Councillor Kenneth Joynson, Councillor John Kirkman (Vice-Chairman), Councillor Reg Lovelock M.B.E. (Chairman), Councillor Andrew Roy Moore, Councillor Gerald Taylor and Councillor John Wilks |
| Scrutiny Officer:         | Paul Morrison 01476 406512 <a href="mailto:p.morrison@southkesteven.gov.uk">p.morrison@southkesteven.gov.uk</a>  |
| Scrutiny Support Officer: | Rebecca Chadwick 01476 406297 <a href="mailto:r.chadwick@southkesteven.gov.uk">r.chadwick@southkesteven.gov.uk</a>   |

**Members of the Panel are invited to attend the above meeting to consider the items of business listed below.**

- 1. COMMENTS FROM MEMBERS OF THE PUBLIC**  
To receive comments or views from members of the public at the Panel's discretion.
- 2. MEMBERSHIP**  
The Panel to be notified of any substitute members.
- 3. APOLOGIES**
- 4. DECLARATIONS OF INTEREST**  
Members are asked to declare any interests in matters for consideration at the meeting.
- 5. ACTION NOTES**  
The notes of the meeting held on 29<sup>th</sup> September 2005 are attached for information.

**(Enclosure)**

6. **FEEDBACK FROM THE EXECUTIVE**
7. **INTERNAL AUDIT**  
Report by Pricewaterhousecoopers, the Council's internal auditors. A presentation will be made at the meeting.  

**(To follow)**
8. **BUDGET UPDATE**
  - Notes from the meeting of the Budget Working Group on 26<sup>th</sup> October 2005.  

**(Enclosure)**
  - Update report by the Director of Finance and Strategic Resources.  

**(To follow)**
9. **TREASURY MANAGEMENT ACTIVITY 2005/2006**  
Report FIN247 by the Director of Finance and Strategic Resources.  

**(Enclosure)**
10. **MOVING TOWARDS A CASHLESS OFFICE**  
Report by the E-Government Working Group.  

**(Enclosure)**
11. **CUSTOMER SERVICE CENTRE**  
The Director of Operational Services to give an update report.
12. **BUSINESS RATE COLLECTION RATES 2005/2006**  
Report FIN251 by the Revenues Manager.  

**(Enclosure)**
13. **REVIEW OF DISCRETIONARY RATE RELIEF SCHEME**  
Report FIN252 by the Revenues Manager.  

**(Enclosure)**
14. **SOUTH KESTEVEN CITIZENS' ADVICE BUREAUX FUNDING**  
The Director of Community Services to report.
15. **BEST VALUE PERFORMANCE INDICATORS**  

**(Enclosure)**
16. **WORK PROGRAMME**  

**(Enclosure)**
17. **REPRESENTATIVES ON OUTSIDE BODIES**  
Representatives on outside bodies to give update reports.
18. **ANY OTHER BUSINESS, which the Chairman, by reasons of special circumstance, decides is urgent.**